



## MEMORANDUM

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**Date:** July 24, 2014  
**To:** Theresa Rawlins (McKinney)  
**Finance, FSCU**  
**From:** Department of General Services  
**State Administrative Manual (SAM) Unit**  
**Subject:** REVIEW OF PROPOSED SAM REVISION #427

**SAM sections 7900, 7901, 7905 and 7908** is scheduled for publication in the upcoming SAM revision package #427.

Please review the attached SAM pages to insure that this revision is correctly incorporated into SAM.

*Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, July 25, 2014.*

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

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SAM Unit  
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**APPROVAL SIGNATURE**

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**DATE**

Attachments: